

DECATUR COUNTY VISITORS COMMISSION

Community Enhancement Grant Application:

PLEASE PRINT OR TYPE ALL RESPONSES

ORGANIZATIONAL INFORMATION

Organization Name: _____

Date of Incorporation: _____ Federal ID: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Primary Contact: _____

Title: _____

Telephone Number (home/work): _____ Cell #: _____

Email: _____

Grant Request Amount: _____

- Describe your organization:

- Is this the first time you have applied for a grant from the DCVC?

- If not, how many times have you received a grant from the DCVC?



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Project description including:

- Timeline.
- Situation analysis.
- Key goals for the plan and how success will be measured.
- Business plan and market analysis.

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Narrative explaining:

- How does the project bring overnight visitors to Decatur County?
If it does not drive overnight visitors, how does it impact county tourism?

- How does the project bring day trip visitors to Decatur County?
If it does not drive day trip visitors, how does it impact county tourism?

- If this project earns a net income/profit, how will that profit be used?

- What is the economic impact of the project for Decatur County?

- How could the project complement other area attractions and tourism-related opportunities?

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Budget for Proposed Project:

- Budget indicating additional funding sources as well as identifying the amount requested from DCVC and specific use for all grant monies (*attach if more room is needed*).
- Statement of the organization's operating budget (*attach if more room is needed*).
- *Attach most recent* annual report and/or audited financial statement (if available).
- Description of marketing efforts to support this project.
- Attach visual representation of the project (if available)—drawings, architectural plans, digital images, etc.

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Certification

I have read the Decatur County Visitors Commission 2019 Grant Criteria Guidelines and agree to the terms therein.

On behalf of the organization identified on this application, I do hereby certify that the submitted application meets all the eligibility requirements for the Visitors Commission Grant Fund and that the information entered is entirely true and accurate.

I understand that requested funding for any project cannot be completed prior to the written approval notification by the Decatur County Visitor and Recreation Commission. I also understand that the project must be completed within one calendar year from the date of notification. A post event summary (Final Grant Form) will be mailed along with notification that the grant application has been approved. This report, along with receipts documenting what the funding awarded was budgeted for must be returned within 60 days of the completion of your event in order to ensure prompt payment.

Please note, failure to submit the required information within 60 days of the event voids any grant award commitment and no funding will be provided. Failure to submit the report in a timely fashion will also jeopardize eligibility for future grant awards.

I also understand that the event or community enhancement project I am applying for, if successful, will receive ONE check, distributed through the Decatur County Auditor's Office, and it will be my responsibility to distribute funding thereafter to any appropriate vendors or other project partners (unless otherwise noted).

Signature

Title

Date

